

Employee File 1:

- **Name:** John A. Carter
- **Position:** Senior Editor
- **Date of Hire:** March 12, 2010
- **Department:** Newsroom
- **Employee ID:** 0001
- **Birthday:** November 3, 1978
- **Notes:** Known for his investigative reporting on corporate corruption.

Employee File 2:

- **Name:** Susan R. Diaz
- **Position:** Graphic Designer
- **Date of Hire:** June 5, 2015
- **Department:** Creative
- **Employee ID:** 0002
- **Birthday:** April 14, 1986
- **Notes:** Responsible for the layout and visual design of all publications.

Employee File 3:

- **Name:** Michael T. Brown
- **Position:** IT Specialist
- **Date of Hire:** September 18, 2012
- **Department:** Information Technology
- **Employee ID:** 0003
- **Birthday:** January 27, 1984
- **Notes:** Handles all computer systems and network security.

Employee File 4:

- **Name:** Emily K. Harrison
- **Position:** Features Writer
- **Date of Hire:** January 24, 2017
- **Department:** Editorial
- **Employee ID:** 0004
- **Birthday:** July 22, 1990
- **Notes:** Specialises in human interest stories and profiles.

Employee File 5:

- **Name:** Robert P. Lyle
- **Position:** Photographer
- **Date of Hire:** April 3, 2011
- **Department:** Visual Media
- **Employee ID:** 0005
- **Birthday:** February 9, 1982
- **Notes:** Award-winning photographer with a focus on news and events.

Employee File 6:

- **Name:** Jessica M. O'Connor
- **Position:** Copy Editor
- **Date of Hire:** August 14, 2013
- **Department:** Editorial
- **Employee ID:** 0006
- **Birthday:** December 15, 1988
- **Notes:** Known for her attention to detail and precision in editing.

Employee File 7:

- **Name:** David S. Nguyen
- **Position:** Video Producer
- **Date of Hire:** November 2, 2018
- **Department:** Multimedia
- **Employee ID:** 0007
- **Birthday:** March 19, 1992
- **Notes:** Produces and edits video content for digital platforms.

Employee File 8:

- **Name:** Mary C. Bratton
- **Position:** Investigative Reporter
- **Date of Hire:** February 19, 2011
- **Department:** Investigations
- **Employee ID:** 0008
- **Birthday:** October 11, 1985
- **Notes:** Known for her relentless pursuit of truth. Recently working on a sensitive case involving internal company issues.

Employee File 9:

- **Name:** Thomas E. Sharp
- **Position:** Marketing Manager
- **Date of Hire:** July 10, 2014
- **Department:** Marketing
- **Employee ID:** 0009
- **Birthday:** May 2, 1983
- **Notes:** Oversees all marketing campaigns and public relations.

Employee File 10:

- **Name:** Laura J. Benson
- **Position:** HR Coordinator
- **Date of Hire:** December 1, 2016
- **Department:** Human Resources
- **Employee ID:** 0010
- **Birthday:** August 6, 1987
- **Notes:** Manages employee relations and staff onboarding processes.